

**CONFIDENTIAL**

30 June 1969

MEMORANDUM FOR: COINS Project Manager

SUBJECT: Draft COINS Operating Procedure on  
Data Standards Within COINS, 5 June 1969

REFERENCES:

- a) Subject Draft Procedure
- b) My Memorandum to You, 8 January 1969, Standardization in COINS Files
- c) My Memorandum to You, 17 January 1969, Standardization in COINS Files
- d) My Memorandum to You, 10 March 1969, Draft COINS Operating Procedure on Data Standards in the COINS Experiment

1. In my referenced memo, dated 10 March 1969, I stated that CIA was receptive to data standardization proposals that could be effected prior to the operational COINS test. I further stated that CIA would not consider standardization proposals during the test because changes at that time would have an adverse affect on users and might also have an undesirable affect on COINS evaluation.

2. The CIA position has not changed. It is now early July and the operational test is scheduled to begin on 1 October. CIA is receptive to standardization proposals which can be considered prior to 1 October - in fact, in my referenced memo of 17 January, I recommended that we try to standardize like field names appearing in the various interagency files.

3. In view of the CIA position stated above and elaborated on in the referenced memoranda, I feel that it would be meaningless to agree to the subject operational procedure at this time because it would have such short-lived applicability to CIA, i.e., from the time of its publication until 1 October. I again recommend that the draft procedure be deferred until after the operational test.

CIA COINS Subsystem Manager

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